



THE SCOOP

MONDAY, MAY 5, 2025

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EASY LINKS

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[Key Senior Dates](#)

for 2024-25
for 2025-26

[Important CiHS \(College in the High School\) Deadlines for 2024-25](#)
[College in the High School Teacher Application](#)

This Week

M-F, May 5–9
Mon, May 5
Tues, May 6
Thurs, May 8
Fri, May 9

Sun, May 11

[AP Exams](#)
[Everett PTSA Council Award Nominations Due](#)
6–7:30pm | [Let's Connect: Help Shape the Future of Our Schools](#), Heatherwood MS
PACK Time: [Earth Day Lesson](#)
ELIF
Athletics Grade Checks
Mother's Day

The Next Few Weeks

M-F, May 12–16
Tues, May 13
Thurs, May 15
Fri, May 16
M-F, May 19–23
Tues, May 20
Thurs, May 22

Fri, May 23
Mon, May 26
Wed, May 28

[AP Exams](#)
60 minutes | Staff Extension: SBA Training
PACK Time: SBA Training Test (grade 10)
ELIF
[AP Exams, Late-Testing](#)
SBA ELA
SBA Math
6pm | JHS Senior Awards Night (by invitation only)
ELIF
Memorial Day – NO SCHOOL
6pm | [Everett PTSA Council Awards Celebration](#), JHS

Thurs, May 29
Fri, May 30

3rd period | Evacuation Drill (bell schedule will be linked in Outlook)
ELIF

jump to [Looking Ahead](#)

AP Testing Locations & Test Takers

AP exams are May 5–9 and May 12–16 with make-up exams May 19–23. **There will be no bells during this time.**

Attached is the [room list](#) showing where the exams are being administered AND where displaced (mostly D-wing) teachers will be. Many classes are displaced to various classrooms during teacher planning periods. Teachers, please view the attached document to see how this affects your planning period.

Also attached is a list of all [test takers](#). Students taking a.m. exams will be excused 1st–4th and students taking noon exams will be excused 4th–6th. On LIF Fridays we will excuse to match the bell schedule. Students are expected to be in class before/after their exam.

AP students can view exam locations on the JHS website school calendar.

Thank you all for your support and flexibility during AP testing! [Lori Wirtz](#)

Important Information & Reminders

Parking

- Please do NOT park in the visitor parking spots located in front of the library.



Morning Announcements & Intercom Calls

- We will be doing morning announcements at 7:25 a.m.
- No bells May 6–23
- No paging or intercom calls during AP testing, EVEN if it's after school

Employee Absences

- Report your absence as soon as you know you will be out; do not wait until morning to enter the absence. Reporting before morning will increase the chances of getting a sub assigned to the position.
- Always upload your lesson plans in Frontline. The main office pulls the lesson plans for open positions, but it's your responsibility to add the lesson plans online, and it's the sub's responsibility to access the lesson plans from Frontline.

Leaving Campus During Lunch

- If you are planning on leaving campus for your lunch, please sign out and sign back in upon your arrival. If you are running late please call x7000. This applies to ALL staff.

Thank you, [Sukawt](#)

WCAS Make-up Testing

I want to thank everyone for our big round of WCAS testing on April 22–24. I know changing schedules can be a challenge, but we were able to get a large majority tested. Thank you in particular to our science teachers who either proctored or took on extra students from proctored classrooms. Big thanks to Emily and Rhonda in the library and to Bruce, who did a great job helping coordinate the test tickets and materials.

With that said, we still have a good chunk of students who need to test – these are primarily if they are Running Start students, attend Sno-Isle or RAP, or students who were absent when we needed to test. We are doing make-up sessions in Portable 6, both a.m. and p.m. I sent out a list of students we still need to test, so you have an idea of who we still need to grab for this. Please let me know if you have any questions. [Erik](#)

Passes for WCAS Make-up Testers

If you receive a pass to dismiss a student to P6 for testing, please send them **immediately**. Thank you, [Sukawt](#)

For May 8 PACK Time

We have another student-created lesson for you courtesy of Katie Nickel's environmental students! They wanted to create a lesson to acknowledge Earth Day that just passed. [Here is the lesson](#).

Additionally, Jason and the ASB students invite classes to engage in a staff/teacher appreciation activity. They will be delivering small papers to your classroom so that students can write notes of appreciation for staff.

I have pasted all of this in a calendar invite for Thursday. [Madeline](#) 😊

2024-25 Everett PTSA Council Award Celebration Nominations

Please help nominate for Council Awards! Each year, Everett PTSA Council recognizes volunteers and educators who have given outstanding, continued, and dedicated service to our children. These deserving recipients go “above and beyond,” and their efforts reach beyond the usual school boundaries. This is your opportunity to participate in the selection of PTSA Council's award recipients by nominating candidates for consideration to our award committee. Nominations can come from PTAs, parents, staff members, students, or community members.

The Everett PTSA Council Awards are presented at the annual council-hosted Award Ceremony in May. Nominations are accepted for all awards, though each award may not be presented annually. The Awards Committee is appointed by the President and typically consists of past recipients. Award recipients will receive a certificate and pin, and a contribution in the name of the recipient is made by the Everett PTSA Council to the Washington State PTA Scholarship Program. From these contributions, WSPTA is able to provide grants to freshman students entering post-secondary education.

The 2024-25 Everett PTSA Council Awards available nominations are: Golden Acorn, Outstanding Educator, Outstanding Advocate, Outstanding Student Advocate, and Honorary Life Membership.

The Everett PTSA Council Awards Celebration:

Date: **Wednesday, May 28, 2025**

Time: 6–6:45 p.m., Social Time

6:45 p.m., Celebration Begins

Arrive early and participate in the Raffle to benefit Everett PTSA Council programs.

Raffle is cash only (\$5 per ticket or \$20 for 5)

Location: H.M. Jackson High School, 1508 136th Street SE, Everett, WA 98012

NOMINATE TODAY! Nominations are due **Monday, May 5, 2025**.

[Everett Council PTSA Award Nomination Form 2024-25](#)

For any questions, please email president@everettptsacouncil.org.

Finishing Strong – Classroom Cell Phone Expectations

With so many students starting their “countdown clocks” to June, let’s stay consistent with our classroom cell phone expectations. We’ve made strong progress reducing distractions, and it’s important we don’t let up now—students need our help to stay focused and finish strong. Preventing backsliding in these last months is key to maintaining the positive learning environment we’ve all worked so hard to build. Remember, if there’s a student who is proving to be a particular problem, loop in your admin. We are here to help! [Sechin](#)

A Friendly Reminder from Your Registrar

If you are informed by or have discussions with students who state they are moving or leaving JHS, especially before the end of the semester, please email me or call x7015 and let me know at your earliest convenience, providing student name and ID number.

It is very beneficial to receive this information in a timely manner so we can connect with the student and family to ensure a smooth transition to their new school. Thank you and have a wonderful day! [Heather Coon](#)

Update: Senior Letters List

Update: We are already down to 241 on the Senior Letters List!! I have sorted the spreadsheet so that the students who still don’t have anyone signed up for them are at the top. I really need people to look at these first 241 names and see if you can write a letter to them. If you haven’t looked at the list yet, please do so and sign up for any kiddos you can write to. [Jason](#)

Here is the link to the spreadsheet:  [Senior Letters List co2025.xlsx](#)

Remember: The directions are summarized on the spreadsheet itself, in case you forget what to do.

Have You Taught Any of These Seniors?

[from [DeeAnn](#)] As I’ve done for the past several years, I’ve put together a list of our seniors that includes all the teachers they’ve had who are still here at JHS. There are two tabs to help you identify students you might want to write letters/notes for:

- **sorted by TEACHER:** Find your name (click on the Filter icon), and you’ll see every senior who’s had you for any class, along with every school year you had that student.
- **sorted by STUDENT:** Each senior is listed with the names of all currently active JHS teachers they’ve had.

Cap Décor & Graduation Regalia

Staff, [attached](#) is a letter outlining and explaining our updated guidelines for graduation regalia to now include decorated cap. Thank you, [Sukawt](#)

Gradebooks and Synergy

We received a question about Gradebook access after the conversion to Synergy. Following is the answer we got from LMS. [Heather](#)

*Our current Gradebook will **NOT** be imported into Synergy Gradebook, so having a printed copy at the end of the year will be very important.*

Moving forward, Synergy Gradebook does have the ability for teachers to view past year Gradebooks. 2025-26 will be the first year in Synergy Gradebook, and teachers will be able to view 2025-26 Gradebooks when in the 2026-27 school year.

Mental Health Awareness Month Resources

May is **Mental Health Awareness Month**. The Crisis Text Line (<https://www.crisistextline.org>) has created free downloadable toolkits (click here for [high school toolkit](#)) for teachers, counselors, and other staff to help promote self-care practices for students while destigmatizing and fostering a safe environment for open dialogue about mental health.

A focus on empathy is encouraged during this time of the school year, and schools may consider opportunities to revisit Second Step and/or RULER lessons that reinforce the importance of empathy in our interactions and relationships with others.

Course Proposals (*cert staff only*)

Want to see a new class added to the course catalog next year? [Course proposal forms](#) are now available. Completed proposal packets can be emailed to the [College & Career Readiness Department](#).

The upcoming deadlines for proposals are as follows:

- **October 1, 2025, deadline:**
 - [High School and Middle School Course Proposal Approval Form for New CTE Courses 2026-27](#)
 - [High School Course Proposal for New Course Equivalency 2026-27](#)
- **December 1, 2025, deadline:**
 - [High School Course Approval Form for New Courses 2026-27](#)
 - [High School and Middle School Course Revision Form 2026-27](#)
 - [High School and Middle School Course Removal Form 2026-27](#)

SST Feedback (*teachers only*)

When counselors ask for information on a student for an SST meeting, **please respond in a timely fashion**. Information from you is critical for determining what (and if) supports are needed for students who need them the most. [Sechin](#)

Finals (*teachers only*)

Fewer than a third of teachers give finals anymore, so we're going to try something a little different this year. Rather than grouping finals by period, we're going to group by subject area (see below). The hope is that this will be a better distribution of big academic events to help increase student focus and reduce anxiety.

GRADE 12 FINALS		
Thursday, June 5	Monday, June 9	Tuesday, June 10
Science	World Language	Electives
Social Studies	Math	Other subjects

GRADES 9-11 FINALS		
Thursday, June 12	Monday, June 16	Tuesday, June 17
Science	World Language	Electives
Social Studies	Math	Other subjects

There will be no adjusted bell schedules or extended class periods for finals.

Finals include any major project or big test that requires a lot from students. It does not include presentations or something that would normally be spread out over several days, although I would encourage you to be flexible with individual students who come to you in advance. [Sechin](#)

Staff vs Seniors Basketball!

It's that time of year again when we ask/cajole/beg you to participate in the annual Staff vs. Seniors Basketball Game on **Friday, June 6**. This game is a much-anticipated, longstanding tradition and is a fundraiser for our Staff Scholarship Fund.

There are many ways to help: play, cheer, halftime show, tickets/concessions, donate, etc. If you are in any way interested in playing, our first "practice" was Friday, April 25. **Let me know if you want to join us for future practices.** Thanks, [Troy Schwenke](#)

Application for New CiHS Teachers & Courses for 2025-26

Everett Public Schools has established interlocal agreements with local and state colleges to offer College in the High School (CiHS) for some courses taught by qualified high school teaching staff.

For the 2025-26 school year, all new CiHS teachers must apply using the [Everett Public Schools CiHS Application](#). The window for applications varies based on the postsecondary institution, as listed below.

Application windows:

- [Edmonds College](#) CiHS application window open through May 30
- [Everett Community College](#) CiHS application window through May 30
- NEW! [Central Washington University](#) and [Eastern Washington University](#) CiHS programs will also be available for the 2025-26 school year; application windows are open through May 15

To review teachers and courses already approved for CiHS, please review the [CiHS Approved Teacher List](#). A teacher must be approved for each CiHS course. Currently approved teachers and courses do not need to be re-approved for the upcoming school year unless the postsecondary institution has a renewal process. When in doubt about CiHS status, please contact cihs@everettsd.org.

Let's Connect: Help Shape the Future of Our Schools

Curious about building for the future of Everett Public Schools? Join us for **Let's Connect: Help Shape the Future of Our Schools**. Hear directly from our School Construction Bond Planning Committee—made up of 29 community members, four high school students, and staff—as they share how they are tackling challenges like growing enrollment, limited capacity, and aging school buildings.

One remaining opportunity to attend:

- **Tuesday, May 6 | 6–7:30 p.m. | Heatherwood Middle School**

Your support is helping shape the future of Everett Public Schools. We hope to see you there!

Preparing for Synergy: ParentVue, StudentVue, & TeacherVue

from March issue of Doc's Dugout

As Everett Public Schools transitions to Synergy, our new student information system (SIS), staff should be aware that families and students will recognize it by different names. ParentVue and StudentVue are the platforms families and students will use to access information, while TeacherVue is the version designed specifically for educators.

Training for many staff will begin in April, with teachers receiving their training in August. Please visit the [Synergy implementation webpage](#) for more information.

Select Resources [\(jump to top\)](#)

Master Schedule with teacher and room assignments for SEM1 and SEM2: [2024-25](#)

Lunches for 2024-25: [SEM1](#) | [SEM2](#)

Bell Schedules: [reg-Pack-LIF on one page](#) | [2-Hour Late Start \(regular day\)](#) | [2-Hour Late Start \(LIF day\)](#)

Phones: JHS Phone List for 2024-25: [SEM1](#) | [SEM2](#)
[Frequently Used Phone Numbers, 2024-25](#)
[District Phone Directory](#)
[Phone Instructions](#)

[Counselor and Admin Alphas, 2024-25](#)

[Admin Responsibilities](#) and [Admin Supervision](#), 2024-25

Calendars for 2024-25: [Student At-a-Glance Calendar](#)
[Student Impact Calendar](#) (cultural and religious observations)
[Student Art Calendar](#)
[EEA Work Calendar](#)
[Payroll Calendar](#)
[Employee Calendars](#)

[Transportation Schedule for Students in Off-Site Programs](#)

[JHS Letterhead](#), as of Aug 2024

JHS Maps: [lower level](#) | [upper level](#) (now updated per latest portable removals)

[JHS Graphics Standards](#) | [JHS Spirit Email Signature How-to](#)

[JHS Staff Handbook for 2024-25](#)

District High School Course Catalog: [2024-2025](#) | [2025-2026](#)

[District Policies & Procedures in DocuShare](#)

[COVID Info](#) on District Website

[CPS/DCYF Report Form](#)

[Student Multiple Tardies Lunch Detention Form](#) | Questions? [Kristina Monten](#)

Worksite Learning: [Video](#) | [Sign](#) | [New Worksite Learning Student Forms](#) | byoungberg@everettsd.org

JHS PTSA: [website](#) | [membership form](#)

[Everett Public Schools College in the High School Application](#): apply March 1 – June 14 for EvCC or Edmonds College | apply Jan 10 – Feb 11 for UW | list of teachers/ courses [already CiHS approved](#) | for info/questions, cihs@everettsd.org

Course Proposal Forms for [2026-27](#): [New CTE Course](#) (due by Oct 1, 2025) | [New Course Equivalency](#) (due by Oct 1, 2025) | [New Course](#) (due by Dec 1, 2025) | [Course Revision](#) (due by Dec 1, 2025) | [Course Removal](#) (due by Dec 1, 2025)

Athletic Shares:

Erik Heinz: X (Twitter) @CoachHeinz57, Instagram @ehein4, email EHeinz@everettsd.org

Kyle Peacocke: X (Twitter) @KylePeacockeJHS, Instagram @jhsathleticcoordinator, email KPeacocke@everettsd.org, cell 206-755-0888

[Synergy Implementation Webpage](#)

Newsletters [\(jump to top\)](#)

[District Staff News](#) – EPS monthly staff newsletter

Archived issues are in DocuShare [here](#).

[EduBytes](#) – EPS technology newsletter

[Stay Connected](#): Where to Look for Various District Communications

[Staff News Hub](#) (must be signed in to see content): newsletters, current notifications, and more

[Special Services Newsletter](#)

[District News](#) – Everett Public Schools monthly family newsletter

[Jackson T-Wolf News](#) – monthly newsletter for JHS families

[Wolfpack Press](#) – online student newsletter

Looking Ahead [\(jump to top\)](#)

Tues, June 3

30 minutes | Staff Extension: Year in Review

	8–11am ASVAB, Career Center (prior registration in the Career Center required): ASVAB Fact Sheet ASVAB Career Exploration Program Overview
Thurs, June 5	SENIOR Finals: SCI, SOC (normal bell schedule)
	6pm District Athletic Awards Night, JHS
Fri, June 6	Early Release Day
	2pm Senior Tea, Commons
	6:30pm Staff vs Seniors Basketball Game, Staff Scholarship Fundraiser during Staff vs Seniors Game Senior Yearbook Distribution
Mon, June 9	SENIOR Finals: WL, MTH (normal bell schedule)
Tues, June 10	SENIOR Finals: Electives, Other Subjects (normal bell schedule)
	Earthquake Drill (no special schedule)
Wed, June 11	Senior Assembly & Senior Tasks
	5th period Safety Drill: Lockdown
	Senior Grades Due in Gradebook (TAC not yet available)
	Grad Walk: Heatherwood MS, time TBD
Thurs, June 12	FINALS, Grades 9–11: SCI, SOC (normal bell schedule)
	PACK Time: TBD
	7:30am–12pm Senior Laptop Check-in, HS&B Plan, Clearance & Academic Check
	Grad Walks: Monroe ES, 1:30; Woodside ES, 2:15; Cedar Wood ES, Penny Creek ES, and Silver Firs ES, 2:30; Forest View ES, time TBD
	Sequoia HS Graduation
Fri, June 13	9am (approx 2½ hrs) Graduation Practice for Seniors, Gym
	9am Grad Tickets Distributed to Seniors at Grad Practice following grad practice Senior Lunch
	ELIF
Sat, June 14	11am Everett HS Graduation, Angel of the Winds Arena, Everett
	3pm Cascade HS Graduation, Angel of the Winds Arena, Everett
	7pm (seniors arrive by 5:34) Jackson HS Graduation , Angel of the Winds Arena, Everett
	following graduation Senior Grad Night Party (pre-registration required)
Sun, June 15	Father's Day
Mon, June 16	FINALS, Grades 9–11: WL, MTH (normal bell schedule)
	3pm SEM2 Grades “Push” from Gradebooks into TAC (<i>subject to change</i>)
	after 3pm DeeAnn Will Email Teachers When TAC Is Open (<i>subject to change</i>)
Tues, June 17	FINALS, Grades 9–11: Electives, Other Subjects (normal bell schedule)
Thurs, June 19	Juneteenth – HOLIDAY
Fri, June 20	Early Release Day / Last Student Day (<i>new date</i>)
	End of SEM2 (<i>new date</i>)
	3pm TAC Closes for SEM2 Grades Review/Corrections (<i>new date</i>)
Fri, June 27	Last Day that eSchool Will Be Available for Use Prior to Synergy Transition
Mon, June 30	FAFSA Deadline
June 30–July 17	SIS Blackout Period for Transition to Synergy

2025-26 work calendars are in [Docushare](#) with specific return to work dates for your specific assignment.

Mon, Aug 4, 2025	First Day Back for Most Office Staff
Tues, Aug 12	Classified Job Fair, CRC
Mon/Tues, Aug 25 & 26	Learning Improvement Days
Wed, Aug 27, 2025	First Student Day, 2025-26
	8-Day Student Enrollment Count Begins
Mon, Sept 1	Labor Day Holiday
Tues, Sept 2	Day 4 Student FTE Count
Mon, Sept 8	8-Day Student Enrollment Count Ends
Fri, Oct 10	Professional Learning Day for All Staff
Dec 22–Jan 2	Winter Break

Feb 16–20	Mid-Winter Break
April 6–10	Spring Break
Mon, June 15, 2026	Last Student Day (subject to change)

Everett Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX/Civil Rights Compliance Officer | ADA Coordinator

Chad Golden | 425-385-4100 | CGolden@everettsd.org | PO Box 2098, Everett, WA 98213

Section 504 Coordinator

Dave Peters | 425-385-4063 | DPeters@everettsd.org | PO Box 2098, Everett, WA 98213

Gender-Inclusive Schools Coordinator

Joi Odom Grant | 425-385-4137 | JGrant@everettsd.org | PO Box 2098, Everett, WA 98213